

COUNCIL BUSINESS COMMITTEE

Urgent Business: Substitute Members for Overview and Scrutiny 5 November 2015

Report of the Chief Officer (Governance)

PURPOSE OF REPORT

To inform Committee members of an urgent business decision taken between meetings.

This report is public

RECOMMENDATIONS

- (1) That the Committee notes the following urgent business decision taken in accordance with the Council's Urgent Business Procedure Rules:

That the appointment of Councillor Biddulph as substitute member for the Labour Group for Budget and Performance Panel and Councillors Mills and Wilkinson as substitute members for the Green Group for the Overview and Scrutiny Committee, be approved.

1.0 Decision and Reason for Decision

- 1.1 The Council's Constitution does not permit casual substitution on the Overview and Scrutiny Committee or the Budget and Performance Panel. All substitutes must be named and appointed by Council Business Committee or Council itself.
- 1.2 There being no convenient meeting of this Committee or of Council, the Chief Officer (Governance) consulted with the Chairman of the Committee to approve the appointment of three substitute members on Overview and Scrutiny bodies. The Chief Officer (Governance) took the decision under the scheme of delegation in the absence of the Chief Executive. The decision was taken on 18 August 2015, allowing the members to act as substitutes for their group at meetings held between 18 August and this meeting.

2.0 Conclusion

- 5.1 The decision is reported in to this meeting as required by the Council's Constitution, Part 4, Section 7 (Urgent Business Procedure Rules) Paragraph 2.2

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None.

LEGAL IMPLICATIONS

There are no legal implications arising directly from the report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

OTHER RESOURCE IMPLICATIONS**Human Resources:**

None.

Information Services:

None.

Property:

None.

Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

Contact Officer: Debbie Chambers

Telephone: 01524 582057

E-mail: dchambers@lancaster.gov.uk

Ref: N/A